



COUNTY OF VENTURA HUMAN SERVICES AGENCY

Barry L. Zimmerman
Director

December 11, 2012

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Melissa Livingston
Deputy Director
Administrative Services

Linda Henderson
Deputy Director
Adult & Family Services

Lauri Flack
Deputy Director
Business & Employment
Services

Judy Webber
Deputy Director
Children & Family Services

Curtis Updike
Deputy Director
Transitional Assistance

**Subject: Approval of, and Authorization for, the Chair of the Board to Sign a Contract Modification to Increase Funding from \$523,110 to An Amount Not to Exceed \$584,401 with Boys and Girls Club of Greater Oxnard and Port Hueneme for the Youth Empowerment Program; Approval of, and Authorization for, the Chair of the Board to Sign a Contract Modification to Increase Funding from \$463,890 to An Amount Not to Exceed \$518,243 with PathPoint for the Youth Networked Services Program; and Approval of, and Authorization for, the Auditor-Controller's Office to Process Budgetary Transactions to Increase Revenue and Appropriations for the Contract Modifications.
(RECOMMENDATION 3 REQUIRES 4/5THS VOTE)**

Recommendation:

It is recommended that your Board:

1. Approve and authorize the Chair of the Board of Supervisors to sign a contract modification with Boys and Girls Club of Greater Oxnard and Port Hueneme to increase funding in the amount of \$61,291 for a total revised contract of \$584,401 for the Youth Empowerment Program.
2. Approve and authorize the Chair of the Board of Supervisors to sign a contract modification with PathPoint to increase funding in the amount of \$54,353 for a total revised contract amount of \$518,243 for the Youth Networked Services Program.
3. Authorize the Auditor-Controller's Office to process the budgetary transactions necessary to increase revenue and establish appropriations as follows (Requires 4/5ths vote).

Increase	Org 2300/2325	Services and Supplies	\$ 115,644
Increase	Org 2300/2305	Intergovernmental Revenues	\$ 115,644

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: Workforce Investment Act (WIA) Youth funds
Funding Match Required: No
Impact on other Departments: None

Summary of Revenue and Total Costs:

	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Revenue:		
Direct: (WIA)	\$115,644	\$0
Total Revenue	\$115,644	\$0
Costs:		
Direct (Contract)	\$115,644	\$0
Indirect Costs	Minimal	
Total Costs	\$115,644	\$0
Net County Cost Incl. Indirect	\$0	\$0

The amount indicated above is the total cost increase of both contract modifications. Appropriations have been requested to increase budget allocations consistent with the net increase above the current contract amount. There is no County cost associated with this Board action.

Current FY 2012-13 Budget Projection for WIA (Org 2300)				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$7,403,752	\$7,771,493	\$7,887,137	(\$115,644)
Revenue	\$7,403,752	\$7,403,752	\$7,887,137	\$483,385
Net Cost	\$0	\$367,741	\$0	\$367,741

Discussion:

The Human Services Agency, on behalf of the Workforce Investment Board (WIB), is requesting approval to modify two existing Workforce Investment Act (WIA) youth contracts with Boys & Girls Club of Greater Oxnard and Port Hueneme and PathPoint to enhance youth employment and training activities. The current contracts were approved by your Board on June 12, 2012.

The WIB has determined that the proposed modifications will be beneficial in increasing services to WIA youth throughout Ventura County, and recommended approval of these modifications.

The objective of both BGCOP's Youth Empowerment Program and PathPoint's Networked Services for Youth is the provision of services to at-risk youth (high school dropouts,

runaway youth, homeless youth, youth in foster care, court-involved youth, migrant youth, Indian and Native American youth and disabled youth). These services:

- Emphasize the development of basic skills (reading, writing, math) and preparing youth for careers/career pathways, including non-college options
- Create and maintain partnerships with business, education and community-based organizations
- Encourage self-sufficiency, motivation, altruism, personal accountability, investment in the future, vision and confidence.

The specific services made available to all youth include the following:

- Tutoring, study skills, instruction leading to completion of secondary school, including dropout prevention strategies, and alternative secondary school services
- Summer employment opportunities directly linked to academic and occupational learning
- Paid and/or unpaid work experiences, including job shadowing and internships.
- Occupational skills training
- Leadership development opportunities, which may include community service and peer-centered activities that encourage responsibility and other positive social behavior in non-school hours
- Supportive services, including transportation, childcare, etc., that are necessary to enable the youth to participate in activities.
- Adult mentoring in the period of program delivery and follow-up
- Follow-up contact and post-exit services for up to 12 months after exit
- Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referrals

Following is a brief summary of the proposed modifications:

Boys and Girls Club of Greater Oxnard and Port Hueneme (BGCOP): Youth Empowerment Program - The modification provides an increase of \$61,291 above the original contract amount of \$523,110 for a revised total not to exceed \$584,401. The additional funds will be used as follows: \$12,800 for vocational training for four to seven currently enrolled out-of school youth; \$33,042 in additional supportive services for youth (e.g., transportation, tools, clothing, child care, incentives); and \$4,600 in additional funds for participant wages (at approximately \$8.00 per hour) for currently enrolled in-school youth who can be placed into a work experience position. The modification also provides \$10,849 to correct contractor benefit rates for their employees; the correct benefit rate of 27% supersedes the rate of 23%, which was a mistake in the original budget. The increase in program support will help ensure that the youth have sufficient funds to complete the program and achieve successful WIA Common Measure outcomes. For FY2012-13, 160 youth are planned for enrollment. To date, 66 youth have been enrolled in the program.

PathPoint (PP): Networked Services for Youth - The modification provides an increase of \$54,353 above the original contract amount of \$463,890, for a revised total not to exceed \$518,243. The modification will increase funding available for vocational training/tuition costs by \$3,760; provide for twenty more currently enrolled youth to be placed into a work

experience position by adding \$35,268 in participant wages (at approximately \$8.00 per hour); and provide \$5,905 more in participant supportive services (e.g., transportation, tools, clothing, child care, incentives). Contractor program costs will increase by \$9,420 to accommodate staff salaries, benefits and travel expenses. For 2012-13, 100 youth are planned for enrollment. To date, 49 youth have been enrolled in the program.

The intent of both contract modifications is to provide additional funding and support for vocational training or paid work experience (and any needed supportive services) to existing clients that was not available within the fiscal constraints of the existing contracts.

BGCOP and PP have exceeded all three WIA Common Measure goals mandated by the State for the previous contract period. Actual performance to plan for the two contracts through June 30, 2012, was as follows:

	EMPLOYMENT OR EDUCATION PLACEMENT		DEGREE OR CERTIFICATE ATTAINMENT		LITERACY AND NUMERACY GAIN		Total Enrollments
	Goal	Actual	Goal	Actual	Goal	Actual	
BGCOP	65.0%	79.69%	61.0%	80.15%	40.0%	67.12	230
PPT	65.0%	78.43%	61.0%	70.65%	40.0%	56.0%	140

The contracts and their proposed modifications are in line with the County's Strategic Plan Focus Area #4: Community Well Being: Strategic Goal #4: "Ensure that individuals and families are provided timely and efficient assistance to meet/sustain basic needs, and transition quickly into pathways of productivity and self-sufficiency."

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions, please contact me at 477-5301 or Cheryl Moore, WIB Executive Director, at 477-5306.



BARRY L. ZIMMERMAN
Director

Attachments:

- Exhibit 1: Boys & Girls Club of Greater Oxnard & Port Hueneme – Contract Modification #1
- Exhibit 2: PathPoint – Contract Modification #1